

GREEN BRANCH CONSTRUCTION, INC.
Subcontractor Payment Policy

Thank you for choosing Green Branch Construction, Inc.

In order to receive payment, you must submit an invoice with the following information:

- Date of invoice
- Date of work completed
- Project/Street name
- Scope of work completed
- Invoice amount

****Important:** you can expect to receive payment two weeks from the date our accounting department receives your invoice. Paydays are Friday.

I hereby acknowledge that I have read, understand and agree to the terms of this document.

_____ **Subcontractor Signature** **Date:** _____